

Where can I find information on inactive persons?

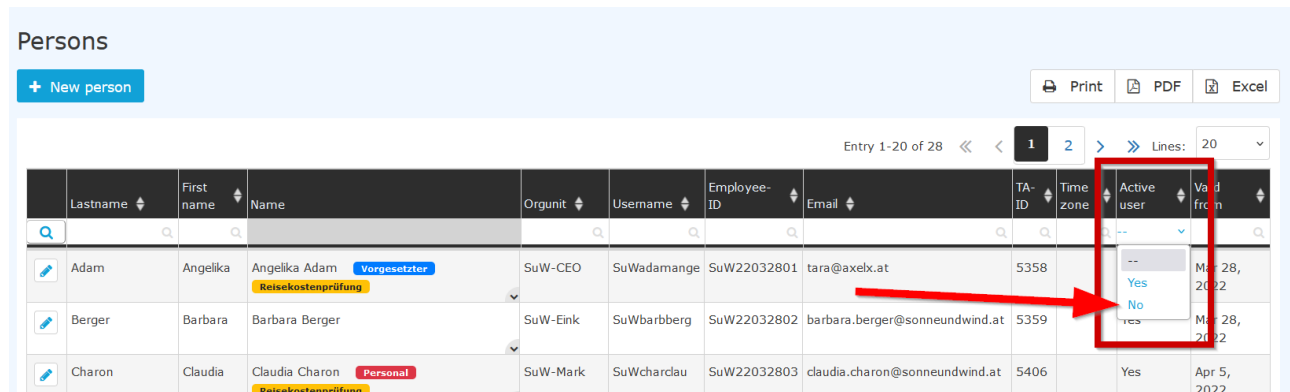
In principle, persons can always be queried wherever the **overview list of persons** is used to search for a person.

This overview list also offers the option of displaying inactive persons:

This table contains a column labeled "Active user". By default, the selection here is set to "--", so all employees are displayed, regardless of their activity status as a user.

Clicking the arrow opens the selection list, and you can also select "inactive".

--> The list of inactive users is now displayed.



	Lastname	First name	Name	Orgunit	Username	Employee-ID	Email	TA-ID	Time zone	Active user	Valid from
	Adam	Angelika	Angelika Adam Vorgesetzter Reisekostenprüfung	SuW-CEO	SuWadamange	SuW22032801	tara@axelx.at	5358		--	Mar 28, 2022
	Berger	Barbara	Barbara Berger	SuW-Eink	SuWbarbberg	SuW22032802	barbara.berger@sonneundwind.at	5359		--	Mar 28, 2022
	Charon	Claudia	Claudia Charon Personal Reisekostenprüfung	SuW-Mark	SuWcharclau	SuW22032803	claudia.charon@sonneundwind.at	5406		Yes	Apr 5, 2022

This option for selecting persons is offered in the following functions:

- [Persons - Overview](#)¹ (Administration --> Person)
- [Correction-Client](#)²
- [Absence Client](#)³
- [Reports](#)⁴ by using the favorites and adding persons in the reports search screen

This gives you several options for querying the person data, as well as data from the time tracking of inactive employees.

Keywords: ex-employee, termination, parental leave, inactive

1. </daisy/personalwolke-admin/5946-dsy.html?language=4>
2. </daisy/personalwolke-admin/6189-dsy.html?language=4>
3. </daisy/personalwolke-admin/6152-dsy.html?language=4>
4. </daisy/personalwolke-admin/10790-dsy.html?language=4>