

Where can I find information on inactive persons?

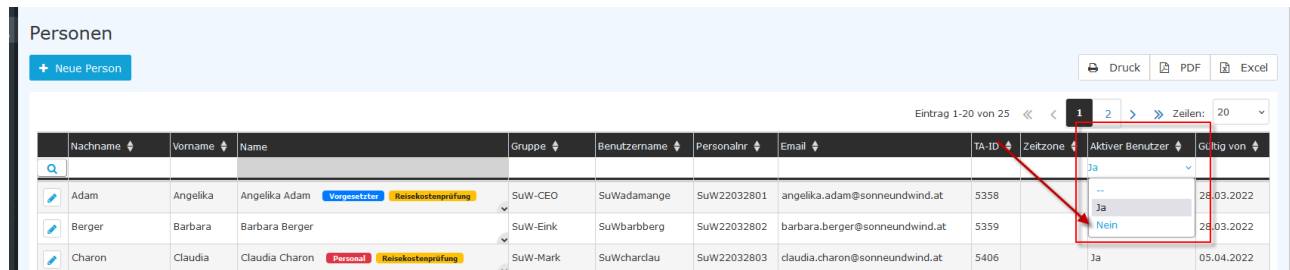
In principle, persons can always be queried wherever the **overview list of persons** is used to search for a person.

This overview list also offers the option of displaying inactive persons:

This table contains a column labeled "Active user". By default, the selection here is set to "--", so all employees are displayed, regardless of their activity status as a user.

Clicking the arrow opens the selection list, and you can also select "inactive".

--> The list of inactive users is now displayed.



Nachname	Vorname	Name	Gruppe	Benutzername	Personalnr	Email	TA-ID	Zeitzone	Aktiver Benutzer	Gültig von
Adam	Angelika	Angelika Adam	SuW-CEO	SuWadamange	SuW22032801	angelika.adam@sonneundwind.at	5358		Ja	28.03.2022
Berger	Barbara	Barbara Berger	SuW-Eink	SuWbarberg	SuW22032802	barbara.berger@sonneundwind.at	5359		Nein	28.03.2022
Charon	Claudia	Claudia Charon	SuW-Mark	SuWcharclau	SuW22032803	claudia.charon@sonneundwind.at	5406		Ja	05.04.2022

This option for selecting persons is offered in the following functions:

- [Persons - Overview](#)¹ (Administration --> Person)
- [Correction-Client](#)²
- [Absence Client](#)³
- [Reports](#)⁴ by using the favorites and adding persons in the reports search screen

This gives you several options for querying the person data, as well as data from the time tracking of inactive employees.

Keywords: ex-employee, termination, parental leave, inactive

1. </daisy/personalwolke-admin/5946-dsy.html?language=4>
2. </daisy/personalwolke-admin/6189-dsy.html?language=4>
3. </daisy/personalwolke-admin/6152-dsy.html?language=4>
4. </daisy/personalwolke-admin/10790-dsy.html?language=4>