Jobs in Time & Attendance

Jobs serve as periodically running helper programs for the synchronization and processing of data. A basic introduction to job management can be found in the chapter Portal & Organisation - System / Job management[1].

They can be used in many ways, and enable, for example, the creation of groups based on defined criteria, an automated swap of certain daily schedules, and the sending of various system notifications in the event of special events in time and attendance.
Furthermore, certain jobs can be used to filter defined irregularities in the time and attendance system, upon which certain requests are automatically generated and forwarded to employees for processing.

The following jobs are relevant for the Time & Attendance module:

- **Inform about Events**[2]
  This job sends information in the event of special events in time and attendance
- **Create Reallocations**[3]
  This job automatically creates requests for reallocations (e.g. overtime payout)
- **Change Time Model and Fillup Booking**[4]
  This job can be used to swap daily schedules
- **Process System Notifications**[5]
  This job creates various system notifications (workflow requests)
- **Build Custom Groups**[6]
  This is used to create groups based on defined values (attributes) from the time and attendance system
- **Get absence Text Modules**[7]
  This job creates text modules for all absence reasons in the time and attendance system (for the default language)
- **Execute and Send Reports**[8]
  This job enables automated report generation and proactive notification to defined role holders.
- **SyncCalendarDates**[9]
  This job synchronizes absences from IF6020 with the Groupware system. This requires that the Groupware module is also licensed.
- **checkMaxWorkingTime**[10]
  This job continuously checks the current working time of employees and notifies them by mail in good time before statutory maximum limits are reached.
- **ProcessTerminatedEmployees**[11]
  This job makes it possible to move certain persons into the termination group.

Definitions

Job, trigger, mail sending, etc. are described **here**[12].

1. /daisy/personalwolke-admin/3732-dsy.html?language=4
2. /daisy/personalwolke-admin/2460-dsy.html?language=4
3. /daisy/personalwolke-admin/1593-dsy.html?language=4
4. /daisy/personalwolke-admin/3326-dsy.html?language=4
5. /daisy/personalwolke-admin/1076-dsy.html?language=4
6. /daisy/personalwolke-admin/1074-dsy.html?language=4
7. /daisy/personalwolke-admin/1075-dsy.html?language=4
8. /daisy/personalwolke-admin/5240-dsy.html?language=4

9. /daisy/personalwolke-admin/1078-dsy.html?language=4
10. /daisy/personalwolke-admin/6281-dsy.html?language=4
11. /daisy/personalwolke-admin/7475-dsy.html?language=4
12. http://intranet/daisy/webdesk-manual/g3/2682-dsy/3731-dsy/3732-dsy.html