

## Bildung

In this section it is possible to enter the completed training of the employee from his curriculum vitae.

## Weiterbildung u. Seminare

In this tab you can enter planned and realized further trainings and seminars of an employee.

Details on the individual fields can be found under: [Education field index](#)<sup>1</sup>

1. </daisy/personalwolke-admin/7847-dsy.html?language=4>

## Zertifikate

Certificates of the employee can be entered in this tab. These certificates must first be created by the administrator.

## Beruflicher Werdegang

In this tab, you can enter the employee's career history in historical form. This menu option is particularly interesting for groups with several branches in order to be able to record the employee's career without gaps.

### NOTIZ

**Important:** Consider [Time limitation and Historisation](#)<sup>1</sup>. so that you achieve the intended effectiveness and historization!

1. </daisy/personalwolke-admin/7738-dsy.html?language=4>