Dashboard

				Fenster hinzufügen	ayout
itarbeiter Demographie	×	General Statistics	X	Milarbeiterstalistik	*
uslaufende Arbeitsverhällnisse: 1 stritt Austrittsgrund Nachname	Alter	Edverage salary: 475209.46 Cl Salary roots: 1235212.00 § Terminations: 16 Auslaufende Problezetlen: 0 Ende Problesett Entritt Kachanne	Monte vorus 3 × × Versame Og Einheit Planstelle Mandant ()		×
evorslehender Multerschutz: 0 n Geburt erwartet Nachname	Konski sofasi 🗾 🕺 X Vornane Crg.Enhett Planstele Mandant -	Bevorstehende Deaktiverungen: 0 Von Bis Grand Nachname Vornan	te Org.Enhett Ranstelle dr.Grand Mandar	s Beginnende Arbeitsverhältnisse: 0 Kovele voxus Entent Geuchlecht Gekuntsdatum OggEinheit Plans OggEinheit Plans	► × Ec.*

dashboard is freely configurable and shows an overview of the stored data.

Currently possible windows:

- Expiring employment contracts
- Beginning employment relationships
- Upcoming maternity protection
- Upcoming Activations
- Upcoming deactivations
- Expiring trial periods
- Employees Demography
- Employee statistics
- General statistics

Employee current

With this filter option, only the current, active employees are displayed.

Entries

Here you can filter according to planned entries.

Leavings

All inactive employees who have left the company are listed here.

All Employees

This list provides an overview of all saved employees, regardless of whether they are active or inactive.

Administration

Re-entries

	webdesl hr exper					Mandant	•	Suchen	Q
Pe	rsonal Organisa	ON SYS	TEMWARTUNG						Benutzer
	Wiedereintritt								
4	Abbrechen	Durchfüh	ren						
2		1		X	Organisations-Einheit				х
	Wiedereintritts-Datum								
	Grund								
	Wochenstunden	0							
	Kommentar								

Planned re-entries are listed here.

End of employment

	webde hr expe	sk ert	Benutzer:			Mandant	•	Suchen	Q
	onal Organi		Systemwartung	DEVELOPMENT					Benutzer
	Ende Dienstverl	nältnis							
2	& Abbrechen	🛓 Sp	eichern						
-	Person	1			*x	Zurückgezogen			
-	Austrittsdatum*					Austrittsbesprechung am			
	Bekanntgegeben*	16.02.	2017			Besprechungsinhalt			
	Grund*				•				
	Kommentar					Besprechungspartner		71	, 1
	Letzter Arbeitstag					Desprechungspartner	-		х
						Arbeitsmittel zurückgegeben			
						Kommentar zu Arbeitsmitteln			

This is the menu in which you use to record resignations.

Person	Text field with deposited list of all stored persons
Leaving date	Date field
Announced	Date field
reason	Configurable selection list
comment	Text box
Last working day	Date field
Withdrawn	Date field
Departure meeting on	Date field
meeting content	Text box
meeting partner	Text field with deposited list of all stored persons
work equipment returned	Date field
Comment on work equipment	Text box

Social security registration

This option displays all active employees and highlights those in blue who have not yet completed the social insurance registration step. Above the list there are 2 buttons. "Close" and "Start social insurance registration" With Close the list is closed and the homepage of HR-Expert is displayed, with Start social insurance registration all blue marked employees from the list are checked for completeness of the necessary data and forwarded to the social insurance registration by workflow.