

# Select elements from a list

Within HR-Expert, multiple selection is not possible in most lists. Instead, a click opens the corresponding element in detail. However, in some cases, multiple selection is possible as follows:

User Action	Result generated
Click on an element.	Exactly one element is selected.
Click on an element, hold SHIFT key, click on another element, release SHIFT key.	All elements from the first to the last click are selected continuously.
Click on an element, hold down CTRL key, click on other elements, release CTRL key. On Mac: CMD key)	Individual elements are selected, with gaps between them on unselected elements.

