

Master Data

The screenshot shows the 'webdesk hr expert' interface. The top navigation bar includes 'PERSONAL', 'ORGANISATION', 'SYSTEMWARTUNG', and 'DEVELOPMENT'. The 'PERSONAL' tab is active. The main content area displays the 'Master Data' for an employee named Wayne John. The form includes fields for personal information (Name, Date of Birth, Gender, etc.), organizational information (Job Title, Department, etc.), and user information (Username, Password, etc.). The 'Valid from' date is set to 19.07.2017. The interface also features a sidebar with icons and a top navigation bar with the logo and search function.

All personal data of the employee are recorded here.

This tab provides a quick overview of the employee, his position in the company and his user name.

NOTIZ

Important: The "**Valid from**" date in the "Master data" tab defines the overall validity start date of the employee file! All time-related data records in the employee file can be entered for that date at the earliest! See Illustration: [Time limitation and Historisation](#)¹.

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The employee's **entry date** is in [Tab Employment - Employment](#)².

Details on the individual fields can be found at: [Master Data Field Index](#)³

1. </daisy/personalwolke-admin/7738-dsy.html?language=4>
2. </daisy/personalwolke-admin/7758-dsy.html?language=4>
3. </daisy/personalwolke-admin/7842-dsy.html?language=4>