# Extension of a temporary employment contract

- Open the relevant employee.
- Open the Employment - Employment tab[1].
- By clicking on "**Edit**", the employee file is set to write mode.
- Create a new entry by clicking on "**New**".
- Now you can **enter all contract-relevant data** into the form and provide the contract with Correct validity by entering the corresponding values in the "**Valid from**" and "**Valid to**" fields.
- If you leave the value as default in the field "Valid to", you create an unlimited entry, or you have the possibility to create a limited entry with this date field (again).
- Save by clicking the "**Save**" button

> N O T I Z
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> **Important:** Please note  Time limitation and Historisation.[2]  so that you achieve the expected effectiveness and historisation!

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1. /daisy/personalwolke-admin/7758-dsy.html?language=4
2. /daisy/personalwolke-admin/7738-dsy.html?language=4