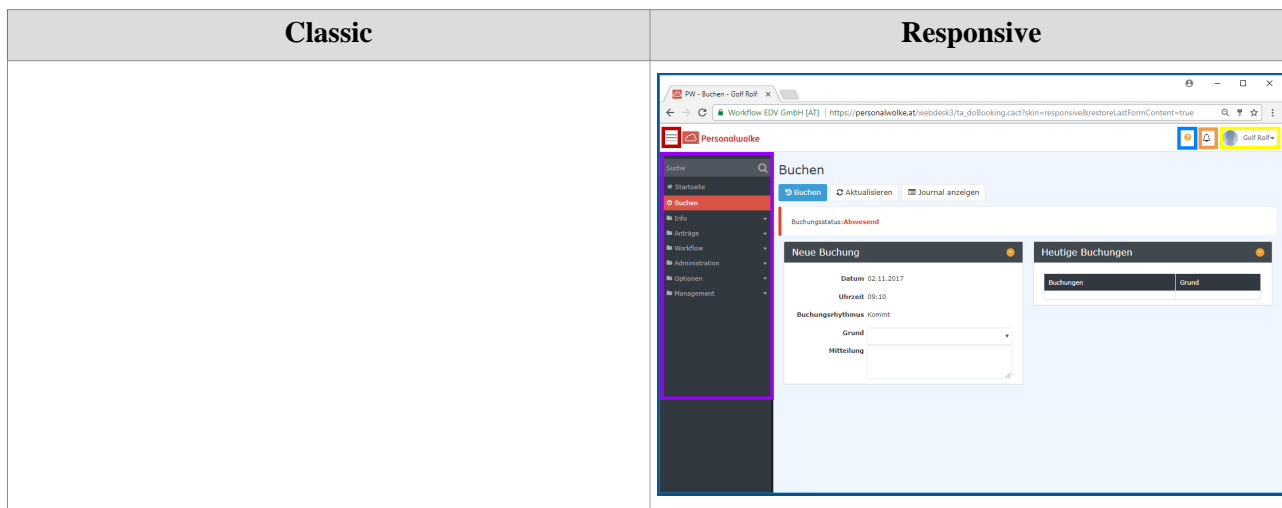


# Webdesk welcome page

## General information

Die Startseite der Personalwolke Webdesk Software zeigt einige Status-Informationen zu dem eingeloggtten Benutzer und bietet die Möglichkeit sich mittels Klick auf sofort einzubuchen (das heißt die Zeiterfassung zu starten; Kommen-Buchung) - ein reiner Login reicht für eine Kommen-Buchung NICHT aus! The welcome page of the Personalwolke Webdesk software shows some status information about the logged in user and offers the possibility to log in immediately by clicking on [Book](#)<sup>1</sup> (i.e. to start the time recording; Come booking) - a pure login is NOT sufficient for a Come booking!



The YELLOW bordered area shows the name of the logged in user.

The GREEN bordered area shows the personnel number of the logged-in user.

The BLUE bordered area represents a link to this manual in the corresponding chapter (in this case the chapter on Booking).

The VIOLET Bordered area displays the Navigation menu.

The RED bordered area shows a button to quickly show or hide the navigation menu.

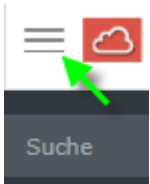
The ORANGE bordered area shows if and how many new Open Tasks are to be completed with the possibility to directly switch there by clicking on them.

## Navigations-Menü

The width of the navigation menu can be individually adjusted by clicking and dragging the small white arrows on the right side of the navigation menu.

**Classic:**

You can also hide the menu completely by clicking  
on  
or



is

possible:

Classic	Responsive
	A screenshot of a web browser displaying a responsive web interface. The browser's address bar shows the URL: https://personalwolke.at/webdesk3/ta_doBooking.cact?skin=responsive&restoreLastFormContent=true. The page title is 'Personalwolke'. The main content area is titled 'Buchungen' and includes a navigation menu with 'Buchungen', 'Aktualisieren', and 'Journal anzeigen'. Below the navigation, there is a 'Buchungstatus: Abwesend' indicator. The main content is divided into two panels: 'Neue Buchung' and 'Heutige Buchungen'. The 'Neue Buchung' panel contains a form with fields for 'Datum' (02.11.2017), 'Uhrzeit' (09:10), 'Buchungsrhythmus', 'Kohort', 'Grund', and 'Mittellung'. The 'Heutige Buchungen' panel contains a table with columns 'Buchungen' and 'Grund'.

The menu is displayed again by clicking again.

1. /daisy/personalwolke-default-en/Time-Base/ta\_doBooking.cact.html