

Master Data

The screenshot shows the 'webdesk hr expert' interface. At the top, there's a navigation bar with 'PERSONAL ORGANISATION SYSTEMWARTUNG DEVELOPMENT' and a user profile for 'BENUTZER'. Below this, the 'Personen' section displays a profile card for Wayne John Morrison, including a photo, name, ID (WFV19 385 WVV), and birth date (26.05.1907). A 'Speichern' button is visible. The main form is titled 'Stammdaten' and is divided into several sections: 'Mandant' (Muster), 'Beruf / Position' (Schauspieler, Senior), 'Geburtsname' (Marion Robert Morrison), 'Geburtsdatum' (26.05.1907, Alter 110), 'Geschlecht' (male), 'Personalausweis' (000100), 'Benutzername' (WFwaynejohn), 'Herkunft' (USA, Los Angeles), 'Versicherung' (SVNR 1234260507, Wiener Gebietskrankenkasse), and 'Gültig von' (19.07.2017). There are also buttons for 'Sofortiger Austritt' and 'Sozialversicherung Anmeldung'.

All personal data of the employee are recorded here.

This tab provides a quick overview of the employee, his position in the company and his user name.

NOTIZ

Important: The "**Valid from**" date in the "Master data" tab defines the overall validity start date of the employee file! All time-related data records in the employee file can be entered for that date at the earliest! See Illustration: [Time limitation and Historisation](#)¹.

NOTIZ

The employee's **entry date** is in [Tab Employment - Employment](#)².

Details on the individual fields can be found at: [Master Data Field Index](#)³

1. [/daisy/personalwolke-default-en/HR-Expert/infos-and-quick-helpers/time-limitation-and-historisation.html](#)
2. [/daisy/personalwolke-default-en/HR-Expert/employee-form/employment/employment.html](#)
3. [/daisy/personalwolke-default-en/7842-dsy.html](#)