

# Master Data

---

All personal data of the employee are recorded here.

This tab provides a quick overview of the employee, his position in the company and his user name.

NOTIZ

**Important:** The "**Valid from**" date in the "Master data" tab defines the overall validity start date of the employee file! All time-related data records in the employee file can be entered for that date at the earliest! See Illustration: [Time limitation and Historisation](#)<sup>1</sup>.

NOTIZ

The employee's **entry date** is in [Tab Employment - Employment](#)<sup>2</sup>.

Details on the individual fields can be found at: [Master Data Field Index](#)<sup>3</sup>

1. </daisy/personalwolke-default-en/HR-Expert/infos-and-quick-helpers/time-limitation-and-historisation.html>
2. </daisy/personalwolke-default-en/HR-Expert/employee-form/employment/employment.html>
3. </daisy/personalwolke-default-en/7842-dsy.html>