

# Tab Qualifications

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In this tab, the qualifications of the person are historically recorded.

Several customizable selection windows are available for this purpose. With "**Qualification**" the ability can be selected and with "**Qualification level**" the level or the degree of mastery of this ability. In the field "**Recognized by**", means ability checked by, a text can be entered manually or with the adjacent button from a list of employees can be selected and the **date** of this check in the text field provided. A **validity date** of this ability can also be entered.

Previous qualifications are listed below the active skills.

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**Important:** Consider [Time limitation and Historisation](#)<sup>1</sup>. so that you achieve the intended effectiveness and historization!

1. </daisy/personalwolke-default-en/HR-Expert/infos-and-quick-helpers/time-limitation-and-historisation.html>