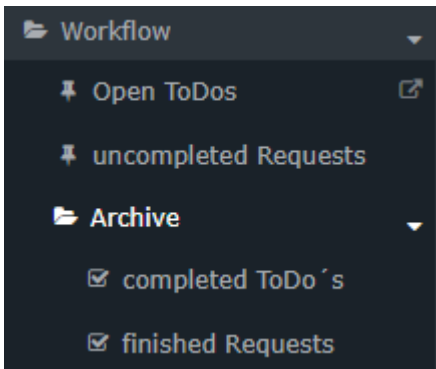


# Workflow

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The menu items grouped in the topic Workflow are used to track the progress of own requests and assigned to-dos. It also offers archives for finished requests and completed to-dos.



In the following you can find these chapters:

- Open ToDos
- uncompleted Requests
- Filtering
- Process Details
- Archive
  - completed ToDos
  - finished Requests