

Time management

In Personalwolke, all areas that occur in the daily work routine with regard to time management are mapped:

- the creation of working time models for daily and weekly working time
- Recording basic parameters for individual employees (allocation of daily/weekly programmes, holiday/care time entitlements, overtime regulations, etc.)
- Handling of situational events (sick leave, holiday requests, different variants of attendance and absence, etc.)

The following topics are described in the following chapters:

- [Maintaining daily programs](#)¹
- [Maintaining weekly programs](#)²
- [Correction-client](#)³
- [Absence.client](#)⁴
- [Vacation calculation](#)⁵
- [active/passive travel time](#)⁶

Applications for time corrections can be found here

- [Sick note](#)⁷
- [time correction](#)⁸
- [Deletion of working times](#)⁹
- [Absences](#)¹⁰
- [Cancellation of absences](#)¹¹
- [Special absenteeism](#)¹²
- [§20 AZG Special cases](#)¹³

1. </daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/8981-dsy.html>
2. </daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/8996-dsy.html>
3. [/daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/ta_correctionClient\\$Base.cact.html](/daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/ta_correctionClient$Base.cact.html)
4. /daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/ta_absenceClient.cact.html
5. </daisy/personalwolke-default-en/6312-dsy/g4/g3/8616-dsy.html>
6. </daisy/personalwolke-default-en/Time-Base/10473-dsy/9874-dsy/9413-dsy.html>
7. </daisy/personalwolke-default-en/Time-Base/10091-dsy/Krankmeldung.proc.html>
8. </daisy/personalwolke-default-en/Time-Base/10091-dsy/StdZeitkorrektur.proc.html>
9. </daisy/personalwolke-default-en/Time-Base/10091-dsy/StdStornoZeitkorrektur.proc.html>
10. </daisy/personalwolke-default-en/Time-Base/10091-dsy/Fehlzeit.proc.html>
11. </daisy/personalwolke-default-en/Time-Base/10091-dsy/FehlzeitStorno.proc.html>
12. </daisy/personalwolke-default-en/Time-Base/10091-dsy/Sonderfehlzeit.proc.html>
13. </daisy/personalwolke-default-en/Time-Base/10091-dsy/AntragDeaktivierungKappung.proc.html>