Absences (Annual Accounts)

General

The purpose of this report corresponds to that of the Absences report from the Monthly Accounts[1].

You can find a description of the search form and of features such as filtering and hiding HERE[2].

Accounts shown

in alphabetical order

Account name	Account description	Account can be influenced by
Business trip (J)	completed business trips in the queried year up to the cut-off date	Travel requests and travel request approvals or booking corrections
Continuing education (J)	Continuing education times in the queried year up to the cut-off date	
Home office (J)	actual time worked from home office in the queried year up to the cut-off date	Bookings and booking corrections (correction client, absence client or requests by the person)
Sick days (J)	Sick leave days in the queried year up to the cut-off date	Sick note, correction request or absence request
Care (J)	care leave taken in the queried year up to the cut-off date	Special absence request and its approval
Special leave (J)	special leave taken in days per queried year up to the cut-off date	
Unpaid vacation (J)	unpaid vacation taken in days per queried year up to the cut-off date	
Vacation (J)	regular vacation taken in days in the queried year up to the cut-off date	Travel requests and travel request approvals or booking corrections
Time off in lieu (J)	time off in lieu taken in the queried year up to the cut-off date	
Sick days incl. Sat/Sun/Hol (J)	Sick leave days in the queried year up to the cut-off date including weekends and public holidays	Sick note, correction request or absence request
Parental leave (J)	Absence based on statutory parental leave reasons	
Basic military/alternative service (J)	Time spent on military service and civilian service or voluntary social year	Correction client and absence client

1. /daisy/webdesk-manual-admin/10714-dsy.html?language=4
2. /daisy/webdesk-manual-admin/10780-dsy.html?language=4