Form Type "Account Correction"

This request can be used to change a defined account in the time system, as of a reference date, by a certain amount. This change can be absolute or relative. Use cases would be, for example, overtime payout processes in which the employee can decide how many overtime hours of their balance they would like to have paid out. In this case, the hours in the time system are reallocated from the balance to a payout account, which triggers the payout.

So that such a process is also technically safeguarded, thresholds can be set up within which the input is possible (absolute or depending on other account values). This ensures that no more can be requested than is available.

Settings

- **Date default**
  Possible selection of the date default, which is then automatically preset in the request:
  - Fill date with today's date (default)
  - Prefill date with yesterday
  - Prefill date with the last day of the previous month
  - Prefill date with the last day of the previous quarter
  - Prefill date with 01.01. of the current calendar year
  - Prefill date with the 1st of the current calendar month
- **Account**
  Selection of the IF-6020 account that is corrected
- **Label**
  The account label can be overridden with an entry
- **Display**
  Industrial or normal minutes
- **Change**
  - **absolute**: the account is changed **TO** the entered value
  - **relative:** the account is changed **BY** the entered value
- **Min. value / Max. value**
  Determination of the minimum and maximum value > selection of Value or Account
  - **Value**
    any number can be entered;
  - **Account**
    Selection of the desired account
- **Date value editable**
  If the check box is checked, the date may be edited by the requester
- **Alternative text for input field**
  e.g., Amount - text that should appear in the input field
- **Allow zero values for input amount**
  By checking the parameter, zero values can be allowed; if not checked, zero values are not displayed
- **Additional validation**
  - none
  - Full hours
  - Full and half hours
- **Account**
  Selection of the account to be displayed for information (several accounts can be displayed at the same time)

- **Label**
  Heading that should appear in the output form
- **Display**
  Display in normal or industrial minutes
- **Hide 0 values**
  If the check box is checked, the account is not displayed if its value is 0
- **Add**
  Further account values can be added by clicking
- **Delete**
  By clicking the Delete button and then saving, the selected account value is deleted
- **Save** or **Save & Close**