Personal Info, Accounts

This menu item allows to retrieve personal user information as well as a range of main time-accounts from the time-management system.

The date field provides the entry of any alternative date. The date can be entered either in the format dd.mm.yyyy or via the calendar help. After changing the date or activating the "Refresh" button (Query/ Search) you will receive the current account balance with the due-date specified above.

By default, the account balances as of yesterday are displayed. A due date later than yesterday cannot be queried; if such a date is entered, a notice is shown and the date is set to yesterday. If the due date lies before the start of the employee's time recording, the account balances as of the start of time recording are displayed.

Here the user can also personalise the Webdesk by saving a photo (if the display of the photo is enabled). The photo can only be changed by the user himself.

The system administrator can individually parametrise this menu item, so that company relevant data will be displayed in the personal info section, e.g. user name, user ID, group affiliation, as well as first name, family name, date of entry, department, entitlement of holidays etc.

The account`s section displays account balances, e.g. balance, remaining holiday, planned/unplanned holiday, overtime hours etc. The accounts shown here can be optionally parametrised by the system administrator.

Links

Verweis für den Administrator[1]

1. /daisy/webdesk-manual-admin/974-dsy.html?language=4