Accumulativei time corrections

The Accumulative time correction form allows to place **several** time corrections for several dates in the same application.

Enter a comment. A first correction line is already present, with the following fields, which have to be filled in:

- date
- time from - to
- absence reason

Each click on the "Add new" button adds another correction line, so you can add as many correction lines as you need; "Delete" removes a line again. Depending on the configuration, each line additionally has a comment field or a to-date for corrections spanning midnight.

Analogue to the other forms, the journal provides help.

You can start the form either directly, by a click on the Start process button, or save it as a draft for further editing, by clicking on the Save as draft button.
For detailed description of handling, please see chapter > Requests.