Workflow Lists

As already mentioned under Workflow History, during its course a request can be in the following lists:

- **Open requests** > only your own requests can be seen here
- **Open tasks**. > requests that must be processed by the respective role holder end up in this list. Requests from different employees can be found here.

After the workflow history is completed, the request moves to the archive, which consists of the following 2 lists:

- **Completed requests** > this workflow list shows only your own requests
- **Completed tasks** > this list contains the requests processed by the user (can contain both your own requests and requests from other employees)

So that the requests can be found (seen) in the corresponding lists, the user must be granted permission for these actions: getMyToDos, getMyRequests. So that the requests can be edited, a corresponding permission must also be granted (e.g. editSimpleProcess).

In the lists themselves, the user has the option of searching for a request by certain filter criteria: e.g. by the creation date of the request, by the requester, the current processor, etc.
The overview in the lists provides an overview of creation date, requester, next person in the process flow, etc.

Felder

Name	Wert
Modul	Workflow (wf)
Webdesk Actionname	editSimpleProcess
Artefakt-Typ	Action