Booking and Absence Corrections

The Webdesk actions for **booking and absence corrections** offer, as a separate module, a convenient and inexpensive **alternative** to the full client of the Time & Attendance system.
The booking and absence corrections can be used, for example, to process the time data of employees without Webdesk access. A possible area of application for this module would be, for example, a factory floor where the foreman or team leader records the bookings for his employees, makes time or account corrections, swaps daily programs, or organizes absence planning.

The module consists of 2 components:

- **Bookings and corrections** (action "Correction client", ta_correctionClient) and
- **Absences** (action "Absence client", ta_absenceClient)

With the **booking and correction component**, time bookings and absences can be recorded **in hours**, time or account corrections can be made, or daily programs can be swapped.
For which employees bookings can be recorded and / or corrected is defined via the view permissions of the action. The configuration stores the time accounts, daily programs, and absence reasons that are to be available here.

The **absence component** is used to record **full-day or half-day** absences for a period (start and end of the absence) in an annual view. Here, too, the employees are determined via the view permissions of the action; the Time & Attendance system and the available absence reasons are configured.