

# Module Project-Time

The Webdesk EWP **module Project Time Management** enables the booking, recording and correction of **productive performance times** ("project times"). These booked time efforts can be related to real projects, internal activities, customers, cost centers or other categories.



The term "project" is broader here and can basically include **any service object** on which an employee's activity can be booked over time.

The primary goal of this module is the **simple and clear recording and evaluation** of productivity times. In Webdesk EWP, it is possible to record these productive (project) times using several variants:

- Daily, weekly or monthly recording of project time expenditure **in hindsight**
- **Real-time project time booking** (via "stopwatch")
- Automatic **generation** of project times **from attendance bookings** (for non-project-specific employees)

For the administrator, the following **questions** may arise in this module:

<b>Organisation &amp; Project Structure<sup>1</sup></b>	<b>Recording, Booking &amp; Evaluation<sup>2</sup></b>
<p>How do I create new bookable projects?</p> <p>Which possibilities for configuring projects and structures do I have?</p>	<p>How do I book and record projects times in Webdesk EWP?</p> <p>How do I create reports and evaluations from booked project times?</p> <p>Can I also configure my own reports?</p>
<b>Permission Management<sup>3</sup></b>	<b>System Settings in module Projecttime<sup>4</sup></b>
<p>How do I assign access, evaluation and booking permissions for project time recording?</p>	<p>How do I change system parameters in project time recording?</p> <p>What options do I have to automate processes? (PTM Jobs)</p> <p>How can I easily import and export data? (PTM Connectors)</p>

1. /daisy/webdesk-manual-admin/5755-dsy.html?language=4
2. /daisy/webdesk-manual-admin/8028-dsy.html?language=4
3. /daisy/webdesk-manual-admin/8102-dsy.html?language=4
4. /daisy/webdesk-manual-admin/8586-dsy.html?language=4