Open requests

General

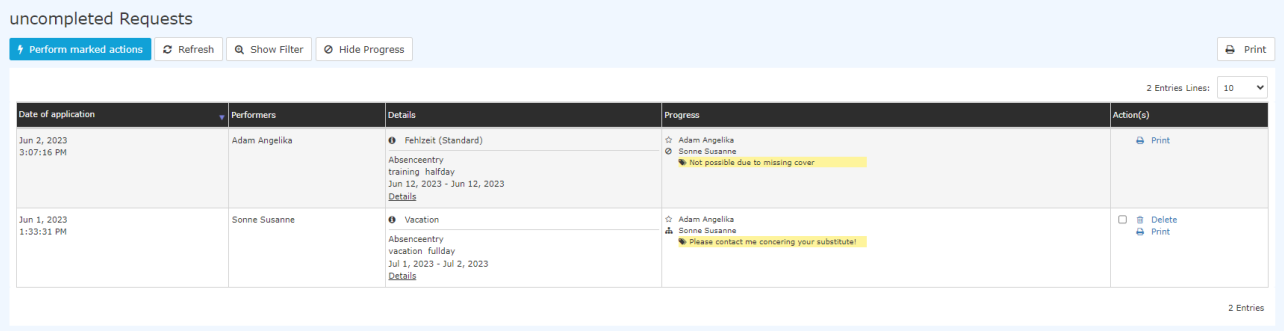
Under this menu item, requesters can get an overview of the status of the requests they have currently submitted that are still in the approval process.

In this view, the requester can

- delete a submitted request by clicking the

  icon, or
- print it by clicking the

  icon (generates a version optimized for print output with all the information relating to the request)



In the screenshot above you can see that

- the first process was created on 06/02/2023 at 3:07:16 PM (**Process created**)
- the person the request is currently waiting on for approval / rejection / review is Adam Angelika (**Next in process**)
- it is an absence request for a half-day of training (**Details**)
- it was created by Adam Angelika and rejected by Sonne Susanne, who added a comment (**History**)

The second process was approved by Sonne Susanne, who is marked as a supervisor with the icon



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Further information is available on the filter function[1] and on the details function[2] (by clicking the black info button).

Felder

Name	Wert
Modul	Time & Attendance (ta)
Webdesk Actionname	getMyOpenRequests
Artefakt-Typ	Action

1. /daisy/webdesk-manual-admin/10069-dsy.html?language=4
2. /daisy/webdesk-manual-admin/10074-dsy.html?language=4