

Uncompleted Requests

General

In this menu item the author of processort has the possibility to get an overview of the status of his currently submitted requests which are still in the approval process.

In this view, the applicant has the option to

- Delete - to delete the request made
- Print - to generate a version optimized for print output with all the information relating to the request

In the screenshot above you can see that

- the process was created on 21.05.2013 at 14:13:34 (**date of application**)
- the person who is waiting for the application to be approved / rejected / sighted is called Honey Helga (**Performers**)
- it is a special absence request (**details**)
- Gschäftig Gunter the creator



of this request is and Honey Helga has added a comment to this request (**Progress**)

- The Delete and Print actions are available (**action(s)**).

A more detailed description of the **filter functions** and the **detail view** (by clicking on the black info button

Details button) can be found in the chapter Workflow / [General Informations](#)¹.

Felder

Name	Wert
Modul	Time & Attendance (ta)
Webdesk Actionname	getMyOpenRequests
Artefakt-Typ	Action

1. </daisy/webdesk-manual-admin/5921-dsy.html?language=4>