

# Gruppenkalender\_02\_TimeBase\_PraktischeFunktionen

## Practical functions

In addition, it is also possible to make a time correction / absenteeism request for the selected day with a right-click in the corresponding cell in the calendar.

Classic

Gruppenkalender

Zeiteinheit

Monat

Zeitintervall

Juli 2015

Name	01	02	03	04	05	06	07
Email, Robert							

Fehlzeit

Zeitkorrektur

Responsive

01.11.2017-30.11.2017




Name	01	02	03	04	05	06	07
Email, Robert							
Golf, Rolf							




Fehlzeit

Zeitkorrektur

(In this example, a time correction/absence request could be made for the 07/03.)

The calendar view can also be exported as PDF or Excel or prepared for printing. The corresponding symbols

(Classic:   

 Druck  PDF  Excel

Responsive:  
are located in the upper right corner.