Information Portal

The personal **information portal** contains a wide variety of personal Time & Attendance information for the employee. With the help of the menu items grouped under this group, it is possible, for example, to query one's own time accounts as of a key date, to check the attendance of colleagues, or to open one's own annual calendar.

The following menu items **may** be included in this group (configurable as needed):

- Master data / Account balances
- Calendar
- Group calendar
- Journal
- Attendance board

