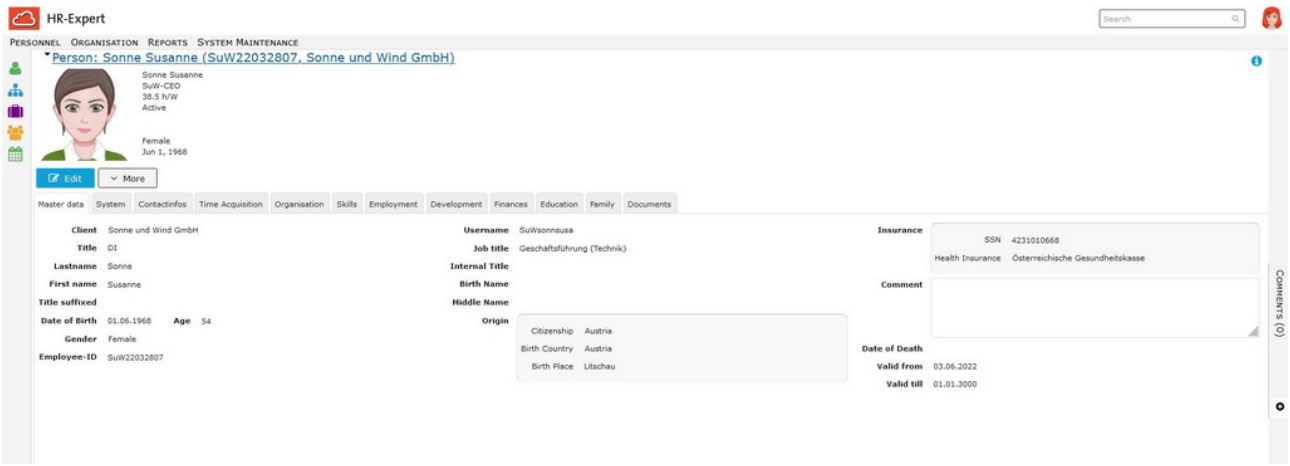
Tab Master Data



This tab gives you an overview of all relevant personal information as well as the employee's personnel number and user name.

Note:
The arrangement of the fields may vary slightly depending on the browser used.

> NOTIZ
>
> **Important:** The "**Valid from**" date in the "Master data" tab determines the start of validity of the employee file as a whole! All time-related records in the employee file can be entered for that date at the earliest! See illustration: Time limitation and historization[1].

> NOTIZ
>
> The employee's **entry date** can be found in the Employment tab - Employment[2].

Details on the individual fields can be found in the list Master Data Field Index[3].

1. /daisy/webdesk-manual-admin/7738-dsy.html?language=4
2. /daisy/webdesk-manual-admin/7758-dsy.html?language=4
3. /daisy/webdesk-manual-admin/7842-dsy.html?language=4