

# Tab Employment - Maternity Protection / Parental Leave

The screenshot shows a web-based form for managing maternity protection and parental leave. At the top, there are tabs for different data categories: Stammdaten, System, Erw. Kontaktinfos, Zeiterfassung, Organisation, Qualifikationen, Beschäftigung, Aufgaben, Entwicklung, Finanzen, Bildung, Angehörige, and Dokumente. Below these are sub-tabs: Beschäftigung, Nebentätigkeiten, Mutterschutz / Elternzeit, Behinderungen, Bewilligungen, Mitarbeitergespräch, and Austritte. The main form area is titled '1 Elemente' and contains a table with columns: Erwartetes Geburtsdatum, Tatsächl. Geburtsdatum, Von, Bis voraussichtlich, Bis tatsächlich, Von, Bis, 2. Teil von, and 2. Teil bis. Below the table, there are several input sections. The 'Erwartetes Geburtsdatum' section has a date picker and a checkbox 'Beschäftigungseintrag für Mutterschutz anlegen/aktualisieren'. The 'Behörde verständigt' section has a date picker. The 'Arbeitsbeschränkungen' section has a 'Von' date picker and a text area for 'Beschreibung'. The 'Mutterschutz' section has 'Von' and 'Bis voraussichtlich' date pickers, a 'Tatsächl. Geburtsdatum' date picker, a 'Name des Kindes' text field, and checkboxes for 'Frühgeburt', 'Kaiserschnitt', and 'Mehrlingsgeburt'. The 'Karenc' section has a 'Karenc?' checkbox and a 'Beschäftigungseintrag für Karenz anlegen/aktualisieren' checkbox. The 'Anmeldung' section has 'Anmeldung' and 'Ende spätestens' date pickers, 'Von' and 'Bis' date pickers, a 'Teilen?' checkbox, and '2. Teil von' and '2. Teil bis' date pickers. There is also a 'Verlängert bis' date picker and a 'Voraussichtl. Rückkehr' date picker. A 'Kommentar' text area is on the right.

In this section, future maternity protection or maternity leave (parental leave) is maintained.

Naturally, maternity protection can only be saved for female employees. Maternity leave can be saved for both male and female employees ( Fathers' leave).

The periods of maternity protection and maternity leave are calculated according to the expected date of birth entered.

These can also be automatically transferred to an employment entry by checking the "Create/update employment entry for maternity protection" checkbox.

## Use Cases

The following use cases are possible:

- Maternity protection
- Maternity protection with subsequent maternity leave
- Maternity protection with subsequent maternity leave and a second part of maternity leave
- Maternity protection with later maternity leave
- Father leave (no planned date of birth, otherwise the terms of protection would be checked)

Maternity protection contains

- Registration with planned date of birth
- Announcement of the actual date of birth and circumstances determining the duration of maternity protection (multiple births, caesarean section, premature birth)

More detailed instructions can be found under Managing parental leave and maternity leave. [Karenz und Elternzeit verwalten](#)<sup>1</sup>.

1. [/daisy/webdesk-manual-admin/7851-dsy.html?language=4](#)