HR-Expert

HR-Expert is a very comprehensive personnel management suite.

Here the HR admin can directly maintain and analyze all relevant master data of the employee. Data can be exported to Excel or PDF at any time.

HR-Expert itself offers a comprehensive person form in a very simple and intuitive user interface. In addition, organizational master data such as departments and cost centers can also be maintained.

HR-Expert for Payroll Services

As part of the integration with the LeitnerLeitner services, HR-Expert is offered in a "Light" variant specifically for payroll-relevant employee information.

The person data is distributed across several tabs.
Extensive tabs are further divided into sub-tabs.

Tabs

- Master data[1]
- System
  - System[2]
  - Password [3]
- Contact info
  - Phone and email[4]
  - Private addresses[5]
  - Business address[6]
- Organization
  - Groups[7]
  - Roles[8]
  - In competence target of[9]
  - Cost center assignments[10]
- Employment
  - Employment[11]
  - Maternity protection / Parental leave [12]
  - Disabilities[13]
  - Terminations[14]
- Finance
  - Salary [15]
  - Tax benefits [16]
  - Bank accounts[17]
- Family
  - Marital status[18]
  - Relatives in the company[19]
  - Further relatives [20]
- Documents [21]

HR-Expert feature extensions through upgrade

The following additional HR-Expert features can be purchased from Workflow for a fee by upgrading to a Personalwolke.at HRM subscription:

- Additional employment data
  - Secondary employment
  - Permits (residence permit, work permit)
  - Disciplinary proceedings
- Comprehensive reports
  - HR key figures
  - Employee lists
  - Change reports
- Extended employee data
  - Education data
    - Professional history
    - School education
    - Training and seminars
    - Certificates
  - Qualifications
  - Extended organizational data
    - Budgeted positions

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2. /daisy/webdesk-manual-admin/7742-dsy.html?language=4
3. /daisy/webdesk-manual-admin/7743-dsy.html?language=4
4. /daisy/webdesk-manual-admin/7744-dsy.html?language=4
5. /daisy/webdesk-manual-admin/7745-dsy.html?language=4
6. /daisy/webdesk-manual-admin/7746-dsy.html?language=4
7. /daisy/webdesk-manual-admin/7750-dsy.html?language=4
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11. /daisy/webdesk-manual-admin/7758-dsy.html?language=4
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21. /daisy/webdesk-manual-admin/7779-dsy.html?language=4