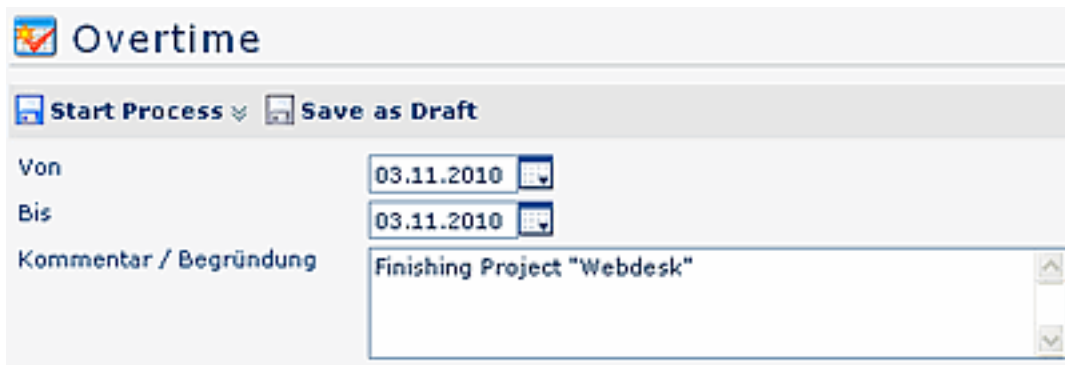


Authorisation (for overtime hours)

Use this application form, to request for the authorisation of overtime-hours for a respective date (e.g. overtime hours, evaluation of hours outlying the skeleton time).

You can start the form either directly, by a click on the "Start process" button, or save it as a draft for further editing, by clicking on the "Save as draft" button.

For detailed description of handling, please see chapter >> Application Forms.



After the approval of a supervisor, the accomplished overtime-hours will be evaluated as such (according to your employment contract).

Links

[Konfiguration für den Administrator¹](#)

1. [/daisy/webdesk-manual-admin/1001-dsy.html?language=4](#)