

Termination Field Index

Fieldname	Fieldtype	Description
Person	dropdown	automatically filled in with the employee opened, changes not possible
Announcement Date	date field	Mandatory field with date selector, required by the system, per default filled in with the current date
Termination Date	date field	Mandatory field with date selector
Data Entry Date	date field	Mandatory field with date selector, per default filled in with the current date
Reason	dropdown	Mandatory field, selectlist with possible reasons (employee notice, retirement etc.)
Comment	text box	for further information
last working day	date field	field with date selector
Termination interview on	date field	field with date selector
Interview content	text box	for further information concerning the interview
Interview Partner	dropdown	select list with all employees
Resources returned	date field	field with date selector
Resources comment	text box	for further information concerning the resources