

Time management

In Personalwolke, all areas that occur in the daily work routine with regard to time management are mapped:

- the creation of working time models for daily and weekly working time
- Recording basic parameters for individual employees (allocation of daily/weekly programmes, holiday/care time entitlements, overtime regulations, etc.)
- Handling of situational events (sick leave, holiday requests, different variants of attendance and absence, etc.)

The following topics are described in the following chapters:

- [Maintaining daily programs](#)¹
- [Maintaining weekly programs](#)²
- [Correction-client](#)³
- [Absence.client](#)⁴
- [Vacation calculation](#)⁵
- [active/passive travel time](#)⁶

Applications for time corrections can be found here

- [Sick note](#)⁷
- [time correction](#)⁸
- [Deletion of working times](#)⁹
- [Absences](#)¹⁰
- [Cancellation of absences](#)¹¹
- [Special absenteeism](#)¹²
- [§20 AZG Sepcial cases](#)¹³

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