Time management

Personalwolke covers all areas that occur in the daily work routine with regard to time management:

- creating working time models for daily and weekly working time
- recording basic parameters for individual employees (assignment of daily/weekly schedules, vacation/ care leave entitlements, overtime regulations, etc.)
- handling situational events (sick leave, vacation requests, different variants of attendance and absence, etc.)

The following chapters describe these topics:

- Daily schedules[1]
- Creating daily schedules[2]
- Changing daily schedules[3]
- Weekly schedules[4]
- Creating weekly schedules[5]
- Correction client[6]
- Absence client[7]
- Configuring time tracking for a newly created person[8]
  - Activating time tracking[9]
  - Extra hours and extra hours valuation[10]
  - Negative time tracking[11]
  - Flat-rate employees and flat-rate overtime[12]
  - Flat-rate employees - default principle[13]
  - Balance offsetting[14]
  - Part-time[15]
  - Vacation settlement[16]
- Active/passive travel time[17]

You can find requests for time corrections here

- Time correction[18]
- Cancel time correction[19]
- Absence[20]
- Cancel absence[21]
- Special absence[22]
- Sick note[23]
- §20 AZG Exceptional cases[24]

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5. /daisy/webdesk-manual-admin/8996-dsy.html?language=4
6. /daisy/webdesk-manual-admin/5890-dsy.html?language=4
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