System Message

If a certain event occurs in the Time & Attendance system (e.g., booking outside core hours, forgotten leave booking, etc.), Webdesk can create an automatic system message.
Once such a message has been created, the employee is automatically forwarded to the **workflow list "Open Tasks**".

Here you have the option to start a corresponding request (e.g., time correction, request for overtime permission, etc.). The requests are stored by the administrator according to the irregularity that occurred.

- **Start request**
  If you click the "Start request" button (Actions column), a pop-up appears asking whether you are sure that the notice should be deleted and a corresponding correction request should be submitted for the day in question. If you click **OK**, you are automatically forwarded to the corresponding request. The system notice is thereby deleted.
  If the "**Cancel**" button is clicked, the system notice remains in the open tasks list as unprocessed.
- **Delete**
  Clicking the "Delete" button deletes the system notice and initiates no further action. Depending on the Time & Attendance event that occurred, overtime worked, for example, may then not be authorized (e.g., by a permission request for overtime) and thus also not paid out.
- **Comment**
  An additional comment can be added here