Time recording in HR Expert

If time recording is to be used, "**Activate time recording**" can be checked and the necessary fields are activated.

Fieldname	Fieldtyp	Description
Start of time recording	Date feld	Date field with date selector, no time postings can take place before this date field.
Ta-iD	System field	Is automatically assigned by the system after saving.
Weekly programm	Dropdown	Mandatory field, a configurable selection list is stored
Part-time (%)	Text box	Mandatory field to reduce from 100% (full working time) if necessary

After saving, fields matching this information will appear, which can also be edited.