Set up effective assignment

To see the effective assignment, go to Places (**purple suitcase symbol on the left**) and click on "**New**".
When all fields are **filled in** click on "**Save**" and in the tab **Persons**, click on "**Edit**" and "**New**" to add the desired person, then click on "**New**" in the **Tasks** tab to add a task.
This process is completed with "**Save**".