

# Information Portal

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The personal information portal includes diverse personal user informations from the time-management system. Menu items, arranged in this group, allow the query of the user's own time accounts (selectable with a due date), the query of the attendance status of other colleagues or the display of an annual planner (calendar).

Following menu items could be included in this menu group:

- Personal Info / Accounts
- Calendar
- Group Calendar
- Monthly Journal
- Attendance Tableau