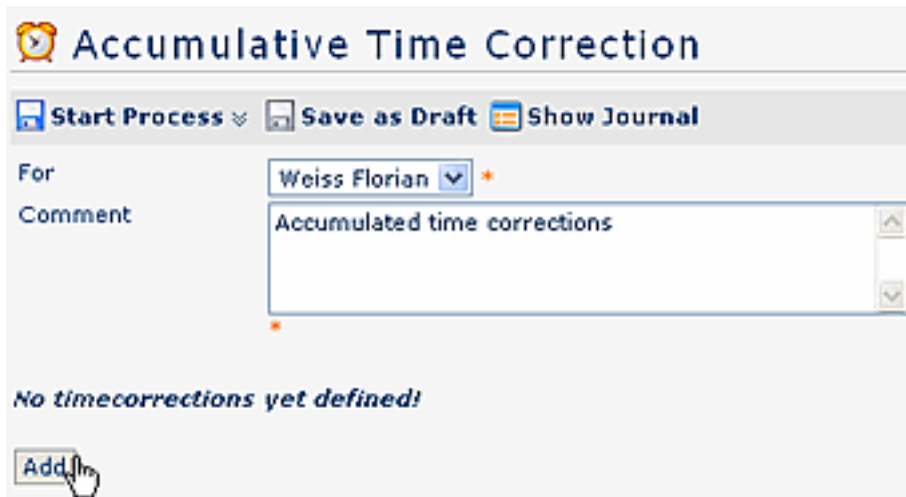


Accumulative time corrections

The Accumulative time correction form allows to place **several** time corrections for several dates in the same application.



Enter a comment, and then click on the "Add" button. This evokes a line with following fields, which have to be filled in:

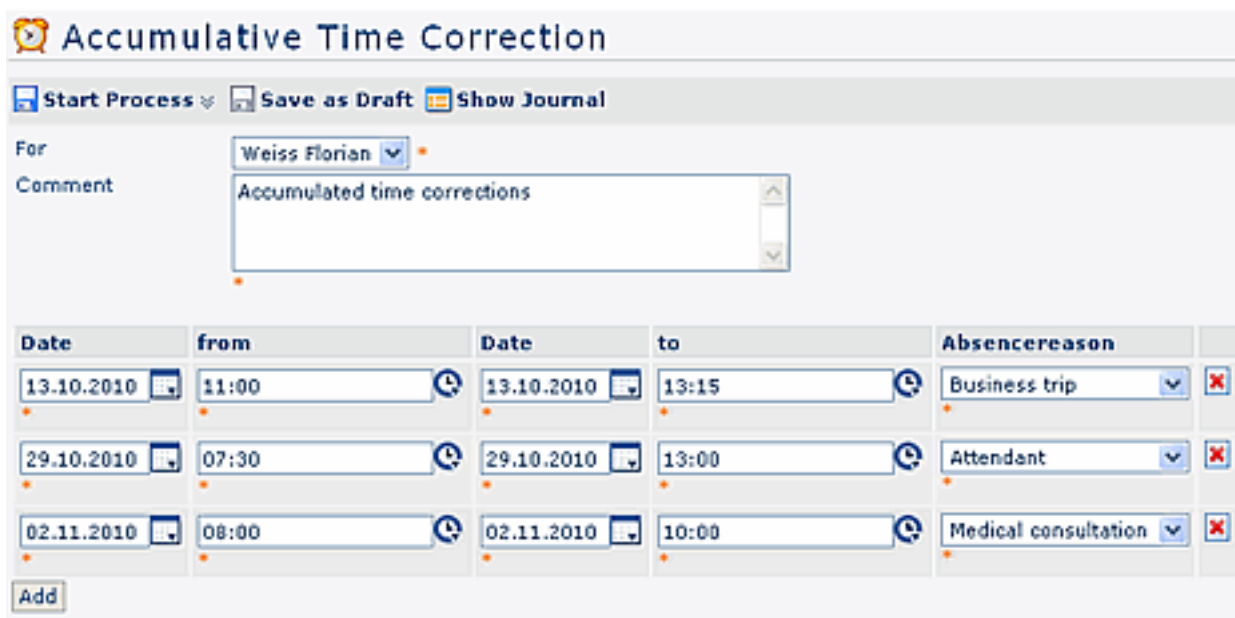
- date
- time from - to
- absence reason

You can add as many correction lines, as you need.

Analogue to the other forms, the journal provides help.

You can start the form either directly, by a click on the Start process button, or save it as a draft for further editing, by clicking on the Save as draft button.

For detailed description of handling, please see chapter > Requests.



Date	from	Date	to	Absencereason	
13.10.2010	11:00	13.10.2010	13:15	Business trip	X
29.10.2010	07:30	29.10.2010	13:00	Attendant	X
02.11.2010	08:00	02.11.2010	10:00	Medical consultation	X