

Multi time corrections

The "Multi time corrections" form (Accumulative time correction) allows to place several time corrections for several dates in the same form.



Sammelzeitkorrektur

Prozess starten Als Entwurf speichern Journal einblenden

Bemerkung: Mehrere Zeitkorrekturen notwendig

Keine Zeitkorrekturen definiert!

Hinzufügen

Enter a comment, and then click on the "Add" button. This evokes a line with following fields, which have to be filled in:

date, time from - to, absence reason, comment.

You can add as many correction lines, as you need.

Analogue to the other forms, the journal provides help.

You can start the form either directly, by a click on the "Start process" button, or save it as a draft for further editings, by clicking on the "Save as draft" button.

For detailed description of handling, please see chapter >> Application Forms.



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| Datum | von | bis | Fehlgrund | |
|------------|-------|-------|------------|---|
| 01.07.2008 | 15:45 | 17:45 | Anwesend | X |
| 01.07.2008 | 08:00 | 10:00 | Arzt | X |
| 03.07.2008 | 11:00 | 16:15 | Dienstgang | X |

Hinzufügen