

## Authorisation (for overtime hours)

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Use this application form, to request for the authorisation of overtime-hours for a respective date (e.g. overtime hours, evaluation of hours outlying the sekelon time).

You can start the form either directly, by a click on the "Start process" button, or save it as a draft for further editings, by clicking on the "Save as draft" button.

For detailed desription of handling, please see chapter >> Application Forms.



After the approval of a supervisor, the accomplished overtime-hours will be evaluated as such (according to your employment contract).

### Links

[Konfiguration für den Administrator<sup>1</sup>](#)

1. [/daisy/webdesk-manual-en/1001-dsy.html](#)