General overview

Menu

The main menu of the user on the left side of the screen. Can be minimized or hidden completly depending on the used skin, used device and used menu settings.

Menu-search

Search within all main menu items. Only available in responsive skin.

Menu item

Single item in the main menu. Clicking on it initiates the opening of the corresponding application page.

Menu folder

Folder in the main menu for grouping menu items. What menu items are to be enclosed in the menu folder is configurable. Generally menu folders are used for grouping similar by logical actions menu items.

Menu folder opens or closes depending on the previous state in order to display / hide the child menu items.

Open in new Tab

Clicking on the Open in new tab symbol right to the menu item opens the corresponding page in a new browser-tab.

Menü Button

Look there.

Application header

The bar on the top of the application screen. Header panel contains the menu button and link to the system menu by default.

Specific types of the notifications also can be shown in the header panel.

Home button

Clicking on the home button navigates the user to the Home page.

For the responsive skin the Home button is the first entry in the main menu (one can find it right below the Menu search).

For the classic skin it is the separate button in the application header (one can find it right to the Menu button).

Menu button

Clicking on the menu button changes the main menu state.

Depending on the skin and the used device, menu state can be minified / maximized, hidden / visible.

System Menu

The system menu can be activated by clicking on the arrow-symbol right top in the header. It contains system-specific actions like the application version information.

In responsive skin it contains also the link to the settings page, the logout function and optionally the Switch to other Users page.

Unread Notifications and Unread Notifications badge

Specific icon / image that notifies the user of the unread notification they have. One can find the notifications element in the header next to the system menu link.

If there are unread notifications the unread notifications badge with the number of unread notifications is displayed.

Clicking on the unread notifications navigates the user to the "Assigned requests" page.

For the classic skin: the notifications element is visible only if there are any unread notifications.

For the responsive skin the notifications element is always present. When one clicks the unread notifications icon the drop-down with number of unread notifications is shown.

Home page

The start page of the application. System messages are shown on this page (if present).